

**CCUSA** 901 E Street, Suite 300 San Rafael, CA 94901 T [415] 339-2740 F [415] 339-2744 E camps@ccusa.com W www.ccusa.com

## **2020 RETURNEE INVITATION**

This is an official guarantee of employment for the following staff member.

The staff member must submit this invitation letter along with their CCUSA application online. An official contract must be signed by both camp and the staff member. The contract should cover:

- · Contract start & end dates
- Salary (including any deductions)
- Time-off policies
- Job Description
- Room & board policies
- Weekly average working hours (\*Support Staff may not work more than 9.5 hrs per day and a total of 57 hours per week)

## **Participant Information**

Participant Name:		Country:	
Email:		Phone:	
Note: If you are unsure of start date, end date or position, please leave blank.			
Report to Camp Date:	2020	Contract End Date:	2020
Position:			
Camp Information			
Camp Name:			
Camp Contact Name:			
Email:		Phone:	
If submitting this form electronically, please tick the box below and type name & date into the corresponding fields.			
Camp Representative Signature	Date		
Participant Signature	Date		

Once this form is signed by both the camp representative and participant, please submit to your local CCUSA office or email to camps@ccusa.com.